

## **What's Required (Qualifying)**

We want to ensure that the rental process is as easy as possible and to do this we require certain information for our application approval process. To help speed up this process please have the following information with you when you visit the Rental Centre:

### **Employment Verification**

In order to verify your employment we require ONE of the following;

- a letter of employment on company letter head
- your most recent pay stub
- phone number and contact name to verify over the telephone

### **Landlord Reference**

Please have the name and telephone number of your landlord so we can call for a reference

### **Credit Check**

We will need to do a credit check, which requires your social insurance number for accurate identification

### **Cheques**

When renting an apartment we require payment of last month's rent on the day you rent the apartment and a postdated cheque for the first month's rent dated the 1st day of your lease.

### **Pre- Authorized Payment (PAP) / Post Dated Cheques**

We offer our residents the convenience of paying their monthly rent with either our PAP program or with post-dated cheques. In order to take advantage of these easy methods of payment we require either a void cheque or 12 post dated cheques to accompany an application.

If your move in date is within 15 days of renting the apartment we will require a certified cheque or money order for payment of your last month's rent.

### **We have available in the Rental Centre a Debit Machine for payment of last month's rent.**

We realize that not everyone is able to provide the above-required information. If you have any concerns or questions one of our rental consultant would be happy to discuss other options.